**RLI Faculty Training**

**Rotary District 9780**

**Federation University**

**Caro Convention Centre**

18 June 2016

There is some pre reading to undertake prior to participating in this event.

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| 9:30 onwards | Register and Coffee |
| 10:00 am | Open and Welcome  Workshop Objectives  Agenda and Methodology |
|  | RLI Faculty Resources |
|  | Overview of RLI |
|  | Adult Learning |
|  | How to Prepare – Session Notes |
|  | Rules on Presentation |
|  | Discussion Leaders – Traits, Responsibilities, using questions |
|  | Active Listening |
|  | Responding to Questions |
|  | Using Groups to Learn |
|  | Skills Practice Preparation |
|  | Facilitation of Discussion by each participant |
|  | D9780 RLI Operations Manual - Processes and Resources |
|  | Q&A Panel |
| Finish by 4 pm | Certificates and Close |

Howard Randall and Warren Norton

0412525197