 

AGENDA

Board Meeting – November 2021

|  |  |
| --- | --- |
| Date | Monday, 15th November 2021 |
| Time | 5:00 pm |
| Venue | Massey Park Golf Club, Ian Parade, Concord |
| Chairperson | President Connie | Day |  |  |
| Board | 1. Connie Day | CD | President |
| Members | 2. Angela Porritt | AJP | Secretary & Immed. Past President |
|  | 3. Ken Wright | KW | Treasurer |
|  | 4. Allan Petersen | A.Pete | Pres. Elect & Director - Club Administration |
|  | 5. Michael Brown | MB | Director – Membership |
|  | 6. Michael Brown | MB | Director – Public Image |
|  | 7. Ian Gilkes | IG | Director – New Generations Projects |
|  | 8. <Position Vacant> | - | Director – Community Service Projects |
|  | 9. Oscar Bryant | OB | Director – Rotary Foundation & Intl. |
|  | 10. Helen McCaffrey | HMc | Director – Concord Rotary Farmer’s Market |
| Apologies |  |  |  |

|  |  |  |
| --- | --- | --- |
| ITEM | DESCRIPTION | ACTION(S)/OUTCOME(S) |
| 1. | **MINUTES**Confirmation of the minutes of the Board Meeting of the Rotary Club of Concord held: Monday, 18th October 2021, in person at The Ralph Honner Education Centre, Kokoda Track Memorial Walkway. | Meeting Opened at 5:20 pm |
| BUSINESS ARISING |
| 2.1 | **Concord Rotary & 100 Years of Rotary in Aus/NZ Memorabilia Display:**1. Concord Library or
2. City of Canada Bay Museum

NB: Club Members advocated for a permanent display at the City of Canada Bay Museum at Club Meeting held21-Jun-2021.* HMc suggested Allan P. contact either Lois Michelle or Allan Wright who is a Board Member of the City of Canada Bay Museum.
 | 1. A.Petersen to advise members to seek items to be returned for display purposes between meetings of 15-29 November.
2. Special Projects Committee formed with A Petersen, A Wright, D Hughes and G. McIntosh.
3. Investigate opportunity to transfer to Concord Library 2022.
 |
| 2.2 | New Dinner BadgesAP sent link to US Rotary merchandise site. https://[www.bestclubsupplies.com/mobile/default.asp](http://www.bestclubsupplies.com/mobile/default.asp) | MB to produce dinner badges for members fitted to plastic sleeves. |
| 2.2 | $1 Rotary Centenary Coins | KW: To confirm receipt. |
| 2.3 | Appointment of Club Historian(s) for 2021-22 |  |

|  |  |  |
| --- | --- | --- |
| 2.4 | Register of Members Preferred Charities & Local Businesses.1) Build from existing membership.*Collect from new members on joining.* | Nominated by Oscar Bryant and Nicholas Calakerinos;1. Step Up Mate
2. Soldier On
 |
| 2.5 | President’s Role of Honour1. Kokoda Track Memorial Walkway bronze needs updating.
2. Digital copy on website.
 |  |
| 2.10 | Strategic Plan 2021-22 | To be presented on 6th December |
| 2.11 | Citation Goals 2021-22 | To be presented on 6th December |
| 2.12 | Vacant Board Positions |  |
| 2.13 | Recognition of Peter Smith1. Peter Smith tree planting & plaque at Concord Hospital Survivor Centre.
2. Peter Smith Scholarship for Interact Members
 | 1. President Connie has been in conversation with a representative of the Concord Hospital Survivor Group; Dr Janette Vardy BMed (Hons), PhD, FRACP, Professor of Cancer Medicine, University of Sydney, Medical Oncologist, Acting Dir of Clinical Research, Concord Cancer Centre, Concord Repatriation & General Hospital. President Connie to invite Dr Vardy to a meeting.
2. PE A.Pete to seek appointment to visit HBHS Principal to discuss proposal.
 |
| 2.14 | District Grants |  |
| 2.15 | Government Grants | Treasurer KW reported Government Grant of $10,500 received as part of government grants to NFP’s. |
| 2.16 | New Membership | 1. Joanne Nix
2. Derek Henderson
 |
| SECRETARY’S REPORT |
|  | Correspondence | Please see attached |
| PRESIDENT’S REPORT |
|  | Matters dealt with since last meeting |  |
| TREASURER’S REPORT |
| 5.1 | Current Accounts | Tabled |
| 5.2 | Upcoming Expenditure | 1. Changeover Dinner
2. Member’s Christmas Lunch
 |
| 5.3 | Fundraising1. Trek4Shelter – Larapinta Trail - $3,900.50
2. Rotary Foundation – End Polio Now
 | 1. Raised $3,900.50
2. Raised $500.00
 |
| 5.4 | Dues received/outstanding | 1. Treasurer KW reported two (2) member’s semiannual dues outstanding for current period.
2. Board confirmed and agreed NO to Qtrly dues.
 |

|  |
| --- |
| DIRECTOR’S REPORTS |
| CLUB ADMINISTRATION |
| 6.1 | Meeting Arrangements | PE A.Pete has taken responsibility for meeting arrangements and business plan. |
| MEMBERSHIP |
| 7.1 | Review of New Member Application(s) | Joanne Nix attended 18th Oct.Derek Henderson attended 18th Oct |
| 7.2 | Notice of Member Resignation(s) | No member resignations |
| 7.3 | Update of New Members | MB to follow up the intentions of new members |
| PUBLIC IMAGE |
| 8.1 | Rotary Signage1) Update from MB & Roger Guerin (RG). |  |
| 8.2 | Farmers Market Website | MB advised the new Farmers Market Website is live. |
| 8.3 | Business Cards | MB to provide to board members |
| COMMUNITY SERVICE PROJECTS |
| 9.1 | CQ (Concord-Quirindi) Project | Board recommended that Club Secretary contact the President Quirindi Club to resume connection via. zoom meeting from Monday 22nd November 22. |
| 9.2 | Lamington Day 2021 – 25th August 2021 | Rescheduled to a future date – to be determined |

|  |
| --- |
| YOUTH SERVICE PROJECTS |
| 12.1 | NYSF1) Endorsement provided – Amelia Su.  | Amelia Su accepted endorsement and follow up presentation. |
| 12.2 | RYDA | No nominations received.Will not be held this year. |
| 12.3 | Citizenship Community Service Award | 4 schools accepted; 2 x Macdonald College, Concord West Primary and North Strathfield Primary. $50 Dymocks Book voucher to be forwarded to each school. |
| 12.4 | RYPEN | Will not be held this year. |
| ROTARY FOUNDATION & INTERNATIONAL |
| 2.17 | Nasik Toilet Project, India | Nothing to report |
| 2.18 | Kumari Community Hospital, Nepal1. Any new or feedback received?
2. Request update from District.
 | Nothing to report. |
| ADJOURNED BUSINESS |
| 8.1 | Changeover Dinner – 2021-221. Date Confirmed
2. Master of Ceremonies – David Brown (DB)
3. Raffle Organizer – Di Hunter (DH) Stitching Heart Quilts

Letter from RR to A.Pete states they are to be donated to charity on the night.1. Pin Presentation (Incoming Board)
2. Visual/Photographic Presentation of 2020-21
3. Photographer
4. Program/Reports
5. Finalise Agenda
 | To also be referred to as **Christmas Celebration.**1. 6th December 2021
2. DB to confirm availability as MoC.
3. DH agreed, Stitching Hearts agreed to provide 2 quilts.
4. AJP has pins & President’s collar.

IG delivered President’s bar to engravers.1. AJP preparing Presn.
2. To be confirmed.
3. DB has received & circulated digital copy.
4. MB to print.

CD, AJP & MC. |
| 8.3 | Distribution of PHF pins & certificates.* AJP has in safekeeping.
 | IG to present @ Changeover Dinner. |
| GENERAL BUSINESS |
| 9.1 | Concord Rotary Christmas Party | 1. To be confirmed with Massey Park for 18th December.
 |
| 9.2 | 65th Anniversary of the Rotary Club of Concord | 1. To be confirmed – date 13th December 2021 at Massey Park Golf Club. |
| 9.2 | Tabled Reports | 1. District September 2021 Quarterly Report
2. District 9675 Financial Statements for Year ended 30 June 2021.
3. Rotary Club of Concord Profit & Loss Treasurer’s Report July 2021-June 2022.
 |

|  |
| --- |
| ATTACHMENTS |
| A. | Minutes of the Board Meeting of the Rotary Club of Concord held on Monday, 18th October, 2021.*Board Meeting Minutes 2021-10-18.pdf* |  |
| B. | *Correspondence to 2021-07-12.pdf* |  |
| C. |  |  |